



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	CSSR AND SRRM DEGREE AND PG COLLEGE
Name of the head of the Institution	SRI. C.V. RAJAGOPALA REDDY
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08563274373
Mobile no.	9440895668
Registered Email	cssrandsrrmdc@gmail.com
Alternate Email	cvrajagopalreddy@gmail.com
Address	13/521, REDDY COLONY, KAMALAPURAM
City/Town	YSR KADAPA
State/UT	Andhra Pradesh
Pincode	516289
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	T. GANESH KUMAR
Phone no/Alternate Phone no.	08563274373
Mobile no.	9000724247
Registered Email	iqaccssr@gmail.com
Alternate Email	ganeshcssr@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://cssrandsrrmdc.org/AQAR-2018-19.pdf">http://cssrandsrrmdc.org/AQAR-2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.cssrandsrrmdc.org/page.php?slug=academic-calendar">http://www.cssrandsrrmdc.org/page.php?slug=academic-calendar</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.77	2017	30-Oct-2017	29-Oct-2022

### 6. Date of Establishment of IQAC

29-Dec-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Kishori Vikasam-Peer Education	29-Jan-2020 1	315
Selfie with Guru Campaign	16-Jul-2019	960

	1	
Seminar on Let us Pledge to Eradicate Plastic	12-Sep-2019 1	400
Six Certificate Courses in association with APSSDC	01-Jul-2019 60	249
Bridge Courses	18-Jun-2019 2	110
International Day of Yoga-2019	21-Jun-2019 1	350
Freshers Day, Orientation and Induction	20-Jul-2019 1	1019
Swacha Bharath Summer Internship (SBSI)	21-Jul-2019 10	30
Women Empowerment- Role of Girl Students	23-Jul-2019 1	344
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
NIL	NIL	NIL	2019 0	0
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

**Sports and Games:** Student Sports and Games Club is added advantage to boost student talent further and participated at regional, state and national level games and sports tournaments and securing the second place at Yogi Vemana University area with 11 gold, 11 silver and 7 bronze medals tallying as many as 29 medals in sports and games during the academic year 2019-2020.

**Covid - 19 Lockdown Initiatives:** CSSR Information System for Students in the social media, Telegram is introduced to annihilate stress cropped up in the minds of students by the sudden clamping of shocking Covid - 19 lockdown and motivated them to treat the pandemic like situation is the 'blessing in disguise' to make use of time of staying home to stay safe.

**Quality Education Enhancement:** It is a continuous endeavor of the IQAC to make education a dynamic phenomenon and learnercentric innovations in learning. Bridge courses are conducted for facilitating the students to cope up with the new subjects. Orientation and Induction program is organized at the beginning of the academic year as a part of fresher day. A seminar on 'Jal Shakti Abhiyan A Platform for Water Conservation and Management (Avenues for Research and Startups),' has been organized to motivate the students towards research and innovation. Another seminar on Let us Pledge to Eradicate Plastic has also been conducted to sensitize the social responsibility among the students. During the current year 2019 20 about 30 students have undergone the Swacha Bharath Summer Internship (SBSI) program.

**Teacher Quality Enhancement Programme and FDPs:** As a part of the Teacher Quality Enhancement Programme, it is a continuous endeavor of the IQAC to improve the quality of teaching and learning further more by conducting need based faculty development programmes and encouraging the faculty to attend or participate in the seminars, workshops and training programmes to equip themselves with the updated teaching methods and content.

**Certificate Courses:** The certificate courses namely 'Pharma Marketing Executive,' 'ECommerce Digital Marketing,' 'Tally With GST,' 'Amazon Web Services (Cloud Literacy),' 'Hardware and Networking' and 'Python,' were conducted in association with its Employability Skill Centre of the Andhra Pradesh State Skill Development Corporation (APSSDC) benefiting 249 students.

[View File](#)

## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To initiate and adopt the other suitable need based activities for quality education enhancement. The CSSRIS (CSSR Information System) for Covid - 19 Lockdown period.	The overnight, the onslaught of Covid19 had made a mess and students and their parents are worried about the highly infectious virus and preventive and containment measures of lockdown that derailed normal life. The IQAC with the help of stake holders including alumni,

	made use of the social media, the Telegram to get in touch with the students in distress and provided the students all the motivation and encouraged them to follow the daily study planner so as to continue their readiness to take the end semester examinations and future employment by doing online courses.
To encourage student clubs formation which are organized monitored by students themselves under the guidance of faculty director.	Student Games and Sports Club is one of the important clubs formed and the achievements of which are note worthy. The medal tally of 29 including 11 gold, 11 silver and 7 bronze medals won in sports and games competitions.
To further encourage and motivate the faculty and students to pay more attention on research work, participate in workshops, seminars, attend training classes, and publish research outcomes in the form of articles, etc.	The faculty and the students continued to concentrate on research work and did publish and presented the outcomes of the research in the form of articles.
To organize Faculty Development Programmes (FDPs) based on the deliberations of the feedback from the students on teachers and to encourage to attend the conferences, seminars, refresher courses, workshops to equip themselves with the technology and developments in the education system.	Suitable Faculty Development Programmes are organized for the faculty betterment and the faculty attended the seminars, workshops including online Faculty Development Programmes (FDPs), seminars, webinars, etc.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Governing Body</td> <td>15-Apr-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Governing Body	15-Apr-2021
Name of Statutory Body	Meeting Date				
College Governing Body	15-Apr-2021				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	12-Feb-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The CSSR and SRRM Degree and PG College has the Management Information System (MIS) which has been in operation since 2018. The MIS includes the College Automation Software, College Website, Social Blogs, Social Media Champion (SMC) accounts such as Facebook, Twitter and Telegram, Software for University Libraries (SOUL) designed and developed by the Information and Library Network Centre (INFLIBNET). The Webpros Solutions Pvt., Ltd, Visakhapatnam, A.P., designed, developed and provided the College Automation Software which is the key software in the Management Information System. Among the important modules of the software such as administration, academics, accounts, admissions, fee payments, examinations, placements, correspondence, library, staff, central stores, departmental stores, hostel, transport and students, the required modules are used for the management of data and information. The college has internet and wifi facility with the speed of 80 Mbps of Railnet.</p>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar and the curriculum or syllabus for all the programmes and courses are designed, prescribed and governed by the affiliating Yogi Vemana University, Kadapa, Andhra Pradesh, for all the affiliating and non-autonomous colleges in the university area. At the beginning of every semester, the prescribed syllabus is thoroughly discussed in the concerned departmental meetings headed by the HODs and prepare semester curriculum plans, additional curricular inputs, ICT sources, plan for bridge courses, co-curricular activities, students research projects and continuous assessment and evaluation through internal tests by the individual faculty and based on these, the HOD prepares departmental action plan and the IQAC prepares Institutional plan which includes all the social extension and outreach activities. The subject papers are assigned and the timetable is prepared by the time table committee. Care has been taken to incorporate classes in the time table for skill development and online courses for enhancing confidence, employability, entrepreneurial development and outreach programmes. The IQAC prepares college academic calendar and college administrative calendar based on institutional plan, plan for faculty development, plans for outreach activities, quality enhancement and student support and get approval from the academic council and the authorities. The Principal, the IQAC, the HODs and the members of the faculty collectively and severally strive hard to attain the sustained quality education standards by effectively executing the set plans and strategies. The members of the faculty prepare study material, question banks, model question

papers and other student facilitating information and made available in the college information system such as the Webpros and the SMC. Soon after the admissions are over for the first year UG and PG programmes the orientation and induction programme activities are organized to ensure the students preparedness to receive and adjust with the new environment. Motivational and inspirational guest lectures by the outstanding and specialized faculty add the process of effective curriculum delivery. Educational tours supplement the knowledge of the class room teaching and learning. The initiatives and the activities are documented by the members of the faculty in the form of teaching diary, teaching notes or synopsis and activity register which includes curricular, co-curricular, extra-curricular or outreach activity register, student learning assessment register, register for remedial coaching, research and publication, etc. The HODs also prepare documents for departmental meeting minutes register and departmental activity register that includes faculty development program, guest lectures, etc. The co-ordinators of Mentor System, NSS, NCC, WEC and other committees prepare the reports documenting their activities and outcomes. The IQAC consolidates all the information on the initiatives, and the activities in the form of College Academic Activity Register, Institutional Activity Register besides IQAC meeting and minutes register, report on feedback, institutional diary, the record of documentary evidences, etc., are maintained for ready reference and submission for institution evaluation and preparation for Annual Quality Assurance Reports.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Pharma Marketing Executive	NIL	21/01/2020	30	Employability	Employability Skill Development
E-Commerce Digital Marketing	NIL	24/01/2020	30	Employability	Employability Skill Development
Tally With GST	NIL	12/12/2019	30	Employability	Employability Skill Development
Amazon Web Services (Cloud Literacy)	NIL	12/11/2019	30	Employability	Employability Skill Development
Hardware And Networking	NIL	01/07/2019	60	Employability	Employability Skill Development
Python	NIL	01/07/2019	60	Employability	Employability Skill Development

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	NIL	10/06/2019
BCom	NIL	10/06/2019
BA	NIL	10/06/2019

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	10/06/2019
BCom	NIL	10/06/2019
BSc	NIL	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	249	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
E-Commerce Digital Marketing	24/01/2020	45
Tally With GST	12/12/2019	30

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	General	47
MSc	Computer Science	26
BSc	Zoology	49

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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained both online and offline from the students twice a year and parents, teachers and alumni once a year utilising questionnaires in Google form inviting their views and suggestions for better mechanism and for sustained quality education by the IQAC. Analysis and inferences of the data obtained are used for effective planning and executing future plans for achieving sustained excellence. Students feedback on teachers is analysed, inferred and conclusions were drawn particularly based on the needs and expectations of the students for further progress. Steps were taken to further



strengthen the teaching and learning process through the faculty development programmes. The IQAC organised Faculty Development Programmes (FDPs) on themes such as 'Situational Demand-How to Create It Among Students,' 'Mathematics, A Base For Multi-Disciplines,' and 'Be Proficient and Be A Teacher,' drawing eminent resource persons from the distinguished institutions and shared their experiences of excellence which helped further honing teaching skills, research and technical skills. The performance of the students in the evaluation process is also considered as the feedback of the students. The performance of the students is measured taking the factors into consideration of attendance, assignments, co-curricular activities and internal examinations besides the participation in community services. In order to reorient the process of assessment and evaluation of performance of students, the initiatives such as post evaluation discussions, clarification of doubts, paying personal attention, and conducting remedial classes for the identified students and for overall development are meticulously scheduled and effectively implemented as per the needs and expectations of the students. Students are encouraged to participate in social service outreach activities, registering themselves with NSS, Women Empowerment Cell, Red Ribbon Club, Eco-Club, NCC etc. The inputs from parents covered the information regarding the overall development of their wards and teaching and learning environment and infrastructural facilities available in the institution. The parents' feedback expected the institution to give further more importance on preaching and inculcating moral and ethical values in the minds of the students. Additional initiatives have been planned to improve the students' attitude further through conducting orientation and induction programmes, seminars, community services, inspirational lectures by eminent personalities and motivation programmes. The college alumni in their feedback expressed their readiness to support the institution and to offer the available resources and training skills and arrange the resource persons of multiple expertises to help the juniors to acquire the employability skills of the current demand. Teachers' feedback from different departments is considered to introduce value added courses based on the syllabus designed and prescribed by the affiliated university. The suggestions on the syllabus, if any, are forwarded to the affiliating University with recommendations.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### **2.1 – Student Enrolment and Profile**

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	COMPUTER SCIENCE	40	16	16
MCom	GENERAL	80	21	21
BSc	MATHEMATICS- PHYSICS- COMPUTER SCIENCE	100	51	51
BSc	MATHEMATICS- STATISTICS- COMPUTER SCIENCE	100	67	67
BSc	BOTANY- ZOOLOGY- CHEMISTRY	50	47	47
BCom	COMPUTER	180	150	150

	<b>APPLICATIONS</b>			
<b>BA</b>	<b>HISTORY- ECONOMICS- POLITICAL SCIENCE</b>	<b>80</b>	<b>96</b>	<b>96</b>
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
<b>2019</b>	<b>411</b>	<b>37</b>	<b>18</b>	<b>6</b>	<b>22</b>

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>46</b>	<b>46</b>	<b>10</b>	<b>7</b>	<b>Nil</b>	<b>6</b>

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An effective 'Mentoring System' or Mentor-Mentee System is a catalyser for the progression and overall development of the students in the institution. It has been designed and structured by the College Academic Council and the IQAC duly following the guidelines of the NAAC and the UGC. The Mentor-Mentee System has been in practice in the CSSR and SRRM Degree and PG College for the past seven years. It is being monitored by the Principal, the Co-ordinator of the Internal Quality Assurance Cell (IQAC) and the Chief Mentor. All the members of the faculty are mandated to be mentors or faculty advisers. The mentor acts as a guide, friend, philosopher, counsellor and advisor to the student mentees. The mentors maintain the data of the students and continuously monitor their progress and development. The mentors meet the students frequently or as and when it is required and at least twice a month and discuss their difficulties in respect to various curricular, co-curricular and outreach activities. The Mentors' personal attention paves the way to solve any difficulty related to academic, career development and personal issues of the students. Soon after the admissions are over, the list of students is collected and about 30 student mentees of 1 year are allotted to each mentor of the concerned subjects. The mentors are entrusted with the responsibility of the overall discipline, progress and development and also physiological well being of the mentees. He maintains all the academic, personal health and socio-economic record of each and every student. A detail progressive and overall performance record of the mentees including attendance and academic performance of the present and the previous semesters is maintained and monitored meticulously. The mentors encourage the students to do inter-disciplinary online certificate courses summer trainings or internships, etc. The mentor helps students in their career development and also provides professional guidance in coordination with the College Career Guidance and Placement Cell and the Employability Skill Centre of the APSSDC. The mentoring system establishes a trustworthy relationship between Mentees and Mentors which focuses on the needs of the students, creates consistent communication with parents, closely monitors the growth of student, inculcates moral and ethical values in the minds of students and develops in them a strong passion for active participation in community service. The students' perception on the mentoring system reveals that the constant interaction with the mentees by the mentors has resulted an in-depth understanding to the personal problems or issues and finding solutions to them. The mentors' advice and encouragement made the students overcome their personal problems and helped them to be more regular to the

college and concentrate on their studies. The result of which there has been considerable improvement in the student progression. Finally, it can be concluded that the students are progressed more in terms of academic, personal and overall development by the meticulous mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1335	46	1 : 29

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	46	8	Nil	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	1	Principal	BRAINFEEED LIFETIME ACHIEVEMENT AWARD
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	111	2020	02/11/2020	28/12/2020
BCom	422	2020	02/11/2020	28/12/2020
BSc	633	2020	02/11/2020	28/12/2020
MCom	8	2020	05/08/2020	25/11/2020
MSc	23	2020	07/08/2020	15/09/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CSSR and SRRM Degree and PG College is non-autonomous and all the courses offered and the examinations in it are governed by the affiliating Yogi Vemana University, Kadapa, Andhra Pradesh. The IQAC and the College Examination Committee of the college adopt the policies and the guidelines framed by the university regarding the Continuous Internal Evaluation System and the end semester examinations and the evaluation. The College Examination Committee monitors the Centralised Continuous Internal Evaluation (CIE) System. It conducts internal orientation programmes on the CIE to the teachers and shares experiences on pre and post examination practices. The CIE System and the university examination pattern and the evaluation are explained to the students during the orientation and induction programme and also during the preparatory period of the end semester examinations. The university prescribed the

weightage of 25 marks for internal evaluation in each subject. The internal evaluation test carries 25 marks out of the total 100 marks. The performance of the students in the internal assessment is evaluated through internal examinations (10 marks), co-curricular activities such as seminars, quiz, group discussions, debate, JAM (5 marks), assignments (5 marks) and attendance (5 marks). Internal examinations are conducted twice a semester. The Principal oversees the effective implementation of the CIE System. The department wise review meetings are conducted and obtained the feedback to take necessary steps to improve the progression of students further, particularly slow learners and irregulars. Mentors or faculty advisors in the Mentor System help the students in understanding evaluation system.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Academic calendar is prepared and prescribed by the affiliating Yogi Vemana University, Kadapa, Andhra Pradesh for all the affiliated colleges. Based on the university academic calendar, a detailed college academic calendar is prepared by the Principal, the IQAC and the HoDs for the effective implementation of the curriculum delivery plans prepared for the academic sessions. It serves as a guide for all the teachers and the students. The academic calendar reminds students, faculty, staff, the Principal and the management of key dates throughout the academic semester and year. It is also useful for the alumni, parents and other stakeholders. The students are apprised of the academic calendar in the orientation and induction program, and it is uploaded on college website and displayed on notice boards. The calendar contains number of working days, list of holidays, reopening of college, commencement of classes, schedule of bridge courses, co-curricular activities, academic meetings, all types of internal assessment and examination schedule, last instruction day, commencement of practical and end semester examinations, etc. The academic calendar schedule the activities of the centralized Continuous Internal Evaluation (CIE) System that is strictly adhered. The calendar is useful for the Principal to oversee the process of implementation of the Continuous Internal Evaluation (CIE) System, to obtain feedback and to conduct department wise review meetings on student progression and take necessary steps to improve the performance of students further.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cssrandsrrmdc.org/cssr/page.php?slug=iqac>

**2.6.2 – Pass percentage of students**

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
111	BA	HISTORY-ECONOMICS-POLITICAL SCIENCE	31	31	100.00
422	BCom	GENERAL	11	1	9.09
422	BCom	COMPUTER APPLICATIONS	93	42	45.16
633	BSc		3	1	33.33

		MATHEMATICS- PHYSICS- CHEMISTRY			
633	BSc	MATHEMATICS- PHYSICS- COMPUTER SCIENCE	27	23	85.19
633	BSc	MATHEMATICS- STATISTICS- COMPUTER SCIENCE	56	55	98.21
633	BSc	BOTANY- ZOOLOGY- CHEMISTRY	33	28	84.85
23	MSc	COMPUTER SCIENCE	26	26	100.00
51	MSc	STATISTICS WITH COMPUTER APPLICATIONS	9	6	66.67
08	MCom	GENERAL	45	30	66.67
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cssrandsrrmdc.org/cssr/page.php?slug=igac>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Students Research Projects (Other	0	NIL	0	0

than compulsory by the University)				
International Projects	0	NIL	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Let us pledge to eradicate plastic	NSS	12/09/2019
Seminar on 'Jal Shakti Abhiyan- A Platform For Water Conservation And Management (Avenues For Research And Startups).'	Department of Chemistry, IQAC, NSS, NCC RIDCC	24/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/05/2020	NIL
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/05/2020
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BOTANY	2	5
International	CHEMISTRY	12	5
International	COMMERCE	11	4
International	COMPUTER SCIENCE	6	3
International	ECONOMICS	4	5
International	ENGLISH	8	4.30

International	MATHEMATICS	14	4
International	PHYSICS	11	3
International	STATISTICS	8	3
International	ZOOLOGY	1	3
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	0	Nil
NIL	NIL	NIL	2019	0	0	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nil	Nil	0
NIL	NIL	NIL	2019	Nil	Nil	0
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	94	Nil	Nil
Presented papers	Nil	10	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Program on "Anti Ragging"	Anti ragging Committee, NSS, NCC	41	850

03-07-2019	with Department of Police		
Freshers Day- Induction Program 20-07-2019	IQAC with Yogi Vemana University, Kadapa	44	975
Jal Shakthi abhiyaan- Seminar 24-08-2019	NSS with District Water Management Agency (DWMA), Kadapa	25	660
World Hand Washing Day 15-10-2019	NSS, NCC with Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	26	600
Kishori Vikasam - Adolescent Girls' Welfare Program 15-10-2019	NSS, IQAC, WEC with Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	21	360
Police-Mahila Mitra : Awareness Program on Women Protection Rights and Welfare 18-12-2019	NSS and WEC with collaboration of Police Mahila Mitra under the guidance of the office of Superintendant of Police, Kadapa	20	330
National Girl Child Day- Inequalities Girls Face In Society and the Girl Child Rights 24-01-2020	WEC, IQAC with Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	15	350
National Voters Day 25-01-2020	NSS, NCC with Election Commission, Mandal Revenue Department, Kamalapuram.	20	460
Kishori Vikasam- Peer Education 29-01-2020 to 31-01-2020	WEC, NSS, IQAC with Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	15	300
Blood Donation Camp 05-03-2020	NSS, NCC with Boga Parvatamma Blood Bank (NGO), Kadapa	5	14
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
THE KISHORI	EXCELLENT	WOMEN AND CHILD	2592



[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp 26-08-2019	NSS, Red Ribbon Club with Mother Theresa Charitable Trust, Kamalapuram	Awareness on blood donation and how blood saves the life of the patient. Blood donation camp is organised.	4	10
Blood Donation Camp 05-03-2020	NSS, NCC with Boga Parvatamma Blood Bank, Kadapa	Awareness programme on blood donation and how blood saves the life of the patient. Blood donation camp is conducted and students donated blood.	5	14
Kishori Vikasam-Peer Education 29-01-2020 to 31-01-2020	WEC, NSS, IQAC with Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	Bringing awareness on social evils such as child marriages, sexual harassment, eve teasing, etc., and the safe guards of the POSCO Act among the students.	15	300
Kishori Vikasam - Adolescent Girls' Welfare Program 15-10-2019	NSS, IQAC, WEC with Integrated Child Development Services (ICDS), Kamalapuram, Kadapa	Awareness Programme on save girl child, child literacy, self-defence training, and creating a healthy and safe environment for a girl child.	21	360
Swachhta Hi Seva - 2019	NSS with The Ministry of	Awareness programme on	2	200

Plastic Waste Management Campaign (11th September 2019 to 27th October 2019) World Students Day 15-10-2019	Drinking Water and Sanitation	'Say No To Plastic' and 'Make India Single-Use-Plastic Free.'		
Jal shakthi Abhiyaan Camp 27-07-2019	NSS with Department of Drinking Water and Sanitation, Government of India and the Mandal Praja Parishad school, Gangavaram.	NSS with Department of Drinking Water and Sanitation, Government of India and the Mandal Praja Parishad school, Gangavaram.	2	200
Awareness Program on "Anti Ragging" 03-07-2019	Anti ragging Committee, NSS, NCC with Department of Police	Awareness programme on ills of ragging and damage to the caree among the students.	41	850
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2019	30/06/2020	NIL
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dept of Computers, Gurukulam Degree College, Siddavatam, YSR	01/08/2019	1. To improve Teaching and Learning activities through joint research. 2. To	210

Dist, AP .		have guest and invited lectures. 3. To exchange scholarly information and cooperation in projects. 4. To exchange expertise in seminars, workshops, conferences, etc.,	
CSEC Kadapa Branch from Computer Education Private Limited (CSES), Chennai.	27/01/2020	1. To enhance personal and Soft Skills development. 2. To conduct Training and Campus Recruitment . 3. To exchange expertise on employability of students. 4. To organize seminars.	690
Andhra Pradesh State Skill Development Corporation (APSSDC)	30/06/2019	1. To Setup and Manage employability skill centre (ESC) in the institution. 2. To Install requisite IT infrastructure in the ESC. 3. To plan for suitable training programs. 4. To Conduct Training programs to enhance employability skills of students.	1200
Dept of Computers, Spirits Degree College, Kadapa, YSR Dist, AP .	04/02/2020	1. To improve Teaching and Learning activities through joint research. 2. To have guest and invited lectures. 3. To exchange scholarly information and cooperation in projects. 4. To exchange expertise in seminars, workshops, conferences, etc.,	210

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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7	6.32

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL and INFLIBNET	Fully	2.0	2016

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5182	1591424	19	1800	5201	1593224
Reference Books	757	19930	Nil	Nil	757	19930
e-Books	150	Nil	425	Nil	575	Nil
Journals	10	51105	Nil	Nil	10	51105
CD & Video	64	Nil	Nil	Nil	64	Nil
Others (specify)	107	78852	Nil	Nil	107	78852
<a href="#">View File</a>						

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2020
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	155	2	1	1	1	1	13	80	3
Added	0	0	0	0	0	0	0	0	0
Total	155	2	1	1	1	1	13	80	3

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="http://cssrandsrrmdc.org/">http://cssrandsrrmdc.org/</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10.5	10.12	7	6.32

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a strong decentralised mechanism for maintaining and utilizing physical, academic and support infrastructural facilities such as land buildings, teaching learning, library, WI-FI Connectivity, ICT Infrastructure and distributed generator system (GEN-SET). All the faculty members and the supporting technical and non technical staff of various departments are responsible for chalking out policies and plans for maintaining and utilizing physical, academic and support facilities in their concerned departments. The responsibility of maintaining and utilising adequately available land, buildings and play ground area in particular and the college campus in general lies with the Campus Maintenance Committee. It is a continuous endeavour of the campus maintenance committee for maintenance of cleanliness and glistening expanse of greenery in the campus. Class Rooms, Science Laboratories, Computer labs, Library, Conference Halls, Functionary Rooms, etc., are some of the teaching learning facilities available in the college. Cleaning and maintenance is carried out regularly. All the physical facilities are provided with electricity including eco-friendly Solar Energy and generator. Maintenance and utilization is monitored and attended repairs if any immediately. Suitable and effective time table is designed in such a way that all the teaching and learning facilities are utilized to the maximum extent for the betterment of the students. Information technology and computer science related software and hardware such as computer devices and electrical instruments are maintained and updated time-to-time. Reader's friendly environment is pervaded in the library and for the best utilization of library

time. Library is automated with Integrated Information Management System of Software for University Libraries (SOUL) and INFLIBNET. Text books, reference books, periodicals, journals and dailies are easily accessible for the readers. Care is taken for uninterrupted internet connectivity or Wi-Fi for browsing. It is also a computer centre with photo copier facility. The library is also open at week-ends and long vacations. Information and Communications Technology (ICT) Infrastructure plays a vital role in modern teaching and learning process. The institution has developed a good ICT enabled academic support facilities which include digital class rooms, computer labs, Employability Skill Centre of Andhra Pradesh State Skill Development Corporation (APSSDC) and language lab facilities. The ICT is regularly updated to suit the new curriculum requirements and academic needs. The RAILNET internet facility of 80 mbps speed is available for best use of ICT facilities in the institution. The student supporting functionaries of the institution continually look for suitable and right online short term interdisciplinary courses and encourage students to opt for innovative courses providing teaching and learning support so as to enable them to practice self learning rather than rote method. Auditorium, Gymnasium, Sports Facilities, Room for Women Students, Health care Centre for first aid medical care, Cafeteria and Free Transport facilities are well maintained and utilised for the welfare of the students and staff. Adequate playground is well maintained and Gymnasium is open for exercise as per schedule. Student support facilities are given utmost importance for the student progression and development.

<http://www.cssrandsrrmdc.org/page.php?slug=iqac>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC, ST, BC, EBC MM, KAPU – FRESH AND RENEWAL SCHOLARSHIP	3827	26022968
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	21/06/2019	350	NSS, NCC and WEC
Bridge courses	18/06/2019	110	Departments of Commerce Statistics
Remedial coaching post internal exams	19/08/2019	135	Faculty of Departments.
Soft skill development	01/07/2019	249	APSSDC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Skill Development and Employability	80	80	80	40
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	1. Cognizant Technology Solutions, Chennai. 2. LT Infotech, Chennai	25	3
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	COMPUTER SCIENCE	COMPUTER SCIENCE	SRI HARI DEGREE COLLEGE, KADAPA	M.Sc.
2020	4	B.Sc	COMPUTER SCIENCE	"CSSR&SRM DEGREE&PG COLLEGE, KAM ALAPURAM."	M.Sc.
2020	2	B.Com (CA)	COMMERCE	SRINIVASA INSTITUTE OF TECHNOLOGY & SCIENCES, KADAPA	M.B.A

2020	1	B.Com (CA)	COMMERCE	VASAVI INSTITUTE OF MANAGEMENT & COMPUTER SCIENCE, KADAPA	M.B.A
2020	7	B.Com (CA)	COMMERCE	"CSSR&SRM DEGREE&PG COLLEGE, KAM ALAPURAM."	M.Com. ,
2020	7	B.Com (CA)	COMMERCE	"Y V UNIVERSITY, KADAPA"	M.Com. ,
2020	1	B.A.	HISTORY- ECONOMICS- POLITICAL SCIENCE	YOGI VEMANA UNIVERSITY, KADAPA	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
TOFEL	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Revering Teachers on Teachers Day 05-09-2019	INSTITUTIONAL	647
Sankranthi Sambaralu 10-01-2020	INSTITUTIONAL	420
Freshers Day- Orientation and Induction Program 20-07-2019	INSTITUTIONAL	1019
Guru Poornima- Selfie with Guru 16-07-2019	INSTITUTIONAL	1007

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2020	Gold Medal	National	1	Nil	5078	U. IMMANI YELU
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the institution is student centric meant for progressive change and student empowerment. It is a better platform for the students to learn about the democratic process, civic responsibilities, leadership, problem solving and teamwork through outreach activities. The students have due representation in all committees. They have a say in making policy decisions and plans for a year-long co-curricular, outreach and also sports and games activities. The council coordinates all the stakeholders in innovation and entrepreneurship development. The council extends overall support to all the student support cells such as Women Empowerment Cell, Career Guidance and Placement Cell, Women Grievance Cell and Women Protection Committee, Grievance Redressal Cell, Industrial Visit Internship Committee, Red Ribbon Club, Consumer Club, Cultural Committee, Eco-Club, Games and Sports Committee, SC/ST, OBC, Minority Committees, Anti Ragging Committee besides Research, Innovation and Development Consultancy Cell. The council with its under graduate and post graduate wings coordinates academic activities of UG and PG programs. It provides students with opportunities of global exposure and elevating innovation and entrepreneurship. It addresses all the issues and concerns related to academics. The student council organises seminars and motivation lectures, induction and orientation program, student personal counselling, skill development training, employability and entrepreneurial skills, etc. Two from final B.Sc., Y.C.Lokeswar Reddy and D.Kalyani and one D.Prabhu Kumar, M.Sc., Computer Science got placements in Cognizant Technology Solutions India Private Limited and LT Infotech, Chennai, respectively. The students of this institution excelled in games and sports with 10 Gold medals, 11 silver medals and 07 Bronze medals in various events such as Best physique, Weight lifting, Power Lifting, Taekwondo, Fencing (Saber), Fencing (Foil), Kabaddi, Ball Badminton, Table Tennis, Handball in the Yogi Vemana University Inter Collegiate Games and Sports Tournaments 2019-20. The student council has been so encouraging and motivating the athletes that U.Immaniyelu of 2nd B.Sc., won the gold medal in the All India Inter University Soft Ball Tournament 2019-20. The student council took the lead in executing the program of YSR Kishori Vikasam Phase-III 2019 of the Government of Andhra Pradesh visiting all the schools in Kamalapuram Mandal and discussed the problems of students. The teenager students of high schools are educated, motivated and helped to control their adolescence mood swings. As a recognition of the best services, our institution CSSR and SRRM Degree and PG College received the award, the certificate of letter of appreciation for the excellent performance in organising and implementing the Kishori Vikasam- Peer Education program in schools of Kamalapuram Mandal, YSR District from the Women and Child Welfare Department of Andhra Pradesh. The student council with its civic responsibility conducted blood donation camp donating 14 units of blood in coordination with Red Ribbon Club, NCC and NSS for Bogaparvathama Blood Bank, Kadapa. The NSS volunteers of 30 in number underwent Swacha Bharath Summer Internship (SBSI-2.0) of Ministry of Youth Affairs and Sports, Government of India. It gave better opportunity for the internees to study and understand the very socio economic status of the villages.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college Alumni is a registered Alumni Association formed by the old students with the aim of fostering a spirit of loyalty to the institution where they studied. The alumni association is one of the important stake holders of the institution. It is a bridge between the old students or the members of alumni and their parent institution, Alma Mater. The alumni association arranged interactive session with the students on the occasion of college anniversary. On this occasion of college anniversary the alumni also had an active role in organising blood donation camp inculcating the sense of civic responsibility in students. They assured all soughts of help and assistance both in employment and entrepreneurship in future. The role of alumni in Covid-19 lockdown is praise worthy. The alumni helped in chalking out a plan of best utilisation of social media champion (SMC) and the Telegram channel CSSRIS is started for the benefit of the students and exchange of experiences. During the long lasting lockdown period the members of the alumni tried to instil confidence in the minds of the students and participated in social work of helping the people in pandemic in their respective habitations.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of the institution gives utmost importance and believes in decentralisation of authority and responsibility for effective implementation and functioning to achieve the institutional mission, vision, aims and to impart sustained quality education. The management encourages various suitable committees or cells for Statutory, Administrative, Student Support and event based purposes. The Statutory Committees are Finance Committee, SC/ST, OBC, Minority Committees, Internal Compliant Committee and Anti Ragging Committee. The Administrative Committees include College Academic Council, Internal Quality Assurance Cell (IQAC), Campus Maintenance Committee, Discipline Committee, Library Advisory Committee, Staff Council, etc. The NSS, the NCC, Women Empowerment Cell, Career Guidance and Placement Cell, Women Grievance Cell Women Protection Committee, Grievance Redressal Cell, Student Council, Student Support Cell, Cultural Committee, Games and Sports Committee, etc., are setup as student support cells. Event based committees are formed based on the needs such as Orientation and Induction Program, Selfie with Guru Campaign on Guru Purnima, Aniversary or Farewell Program, etc. These committees are delegated the required authority in discharging administrative functioning, academic functioning and integrated student support functioning. The management decentralised the administrative functioning in preparation of budget for the academic year. It is the individual responsibility of each and every department to prepare budget and submit to the principal and intern placed before the finance committee for the necessary approval. It is one of the best practices of decentralisation and participative management. As far as the academic functioning the faculty and the heads of the departments are given free hand to

do research, innovation and development in their respective academics with multi disciplinary approach under the supervision of the Principal and the Co-ordinator of the IQAC. Each and every member of the faculty and the heads of the department are free to prepare curricular plans, teaching plans or synopsis, plans for co-curricular and outreach activities: and action plans, guest lectures, departmental seminars and fdp's and other need based programmes for the respective departments duly best utilising the ICT in the process of teaching and learning. As one of the parts of student support functioning, the management encouraged and empowered the Disability Resource Centre (DRC) to prepare suitable plan for the enhancement of employability skills among the physically challenged students in co-ordination with the Career Guidance and Placement Cell and the Employability Skill Centre (ESC) of the APSSDC. The DRC is extended all the support by the management to hone the skills of all the nine physically challenged students and the personal attention has paid good dividend fetching placement for one physically challenged in Cognizant Technology Solutions India Private Limited, Chennai.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The institution has had a collaboration with the Andhra Pradesh State Skill Development Corporation (APSSDC) and a Memorandum of Understanding with CSEC Computer Education Private Limited, Chennai (Kadapa Branch) during the academic year 2019-20. The collaboration with APSSDC is for conducting certificate courses in Pharma Marketing Executive, Python, Cloud Literacy', Hardware and Networking, etc., for B.Sc., students certification in E-Commerce Digital Marketing and Tally with GST for B.Com students besides skill development. The MoU with CSEC is to develop personal capabilities, to train and prepare students to be ready to participate in campus placement drives and enhance employability skills.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has a good digital library, ICT facilities and adequate physical infrastructure to facilitate the fascinating teaching learning activities and to achieve sustained quality education. The library department organised a visit to the CP Brown Library, Kadapa which is a treasure of the oldest scripts, and the student experienced the inspiration behind persistent efforts of the contributors to the literature and the knowledge. The ICT facilities

encouraged the students to do their add on certificate courses supplementing to knowledge. The vast playground in the institution inspired the athletes and players to do their best to keep the medal tally maintained.

Examination and Evaluation

Examination and evaluation system in the institution is governed by the affiliating Yogi Vemana University, Kadapa. Internal Examination and Evaluation are monitored by the Examination Committee and the IQAC as a continuous process. As per the guidelines and the academic schedule of the affiliating university the internal assessment and examination schedule is prepared by the examination committee in consultation with the HoDs and the IQAC. The schedule related to internal assessment and examination, practical and end semester examinations are displayed on the notice boards and website at the beginning of every semester. Students are explained about the evaluation system.

Curriculum Development

The curriculum of all the offered UG and PG programmes is designed and developed by the affiliating Yogi Vemana University, Kadapa, Andhra Pradesh. As a part of quality improvement strategies, the institution in collaboration with APSSDC has designed curriculum for add on courses with practical and real life knowledge that enhances employability skills. During 2019-20 the curriculum for add on courses is designed and developed suitably for certificate courses such as 'Pharma Marketing Executive' for B.Sc (BZC), 'Amazon Web Services (Cloud Literacy)', 'Hardware and Networking' and 'Python' certificate courses for B.Sc., and 'E-Commerce Digital Marketing' and 'Tally With GST' for B.Com.

Teaching and Learning

Frequent feedback from students on lecturers is considered to prepare strategies for further improvement of quality of teaching and learning. The IQAC conducts FDPs, encourages participation in seminars, workshops, conferences and webinars to exchange experiences and gain expertise and assists in publication of projects and research outcomes, in honing teaching skills. For exchange of experiences and scholarly information the MOUs with

other institutions are signed to improve teaching and learning process. Motivation programs, guest lectures, counselling, effective mentoring system, internships, ICT facilitated teaching, library facilities, etc., created better learning eco system for enhancing the capabilities of learning skills of students.

Research and Development

The activities of institution's research and development are monitored by the Research, Innovation, Development and Consultancy Cell. The cell organised as many as five seminars on research and development to motivate and to improve research bent of mentality among students. The FDPs are conducted to further motivate the faculty to focus on more avenues on research and development. The research and development activities resulted the publication of articles in the journals and presentation of research papers in seminars and participated in workshops, webinars and conferences by the faculty and the students.

Human Resource Management

Human Resource Management in the institution is a continuous practice to motivate and improve the skills of the faculty. The faculty development programs are conducted to boost the morale with sustained motivation to deliver goods in the process of excelling excellence among the students. The faculty participated in seminars, conferences, workshops, FDPs and webinars wherein the experiences and the expertise are exchanged and enabled them to keep updated with the current developments in their respective domains. 'Teachers Day' and 'Guru Purnima- Selfie with Guru' are celebrated with gaiety and all the teachers are revered by the students expressing their gratitude.

Admission of Students

The policy of the admission of the students into UG and PG courses is strictly as per the norms and guidelines of the Government of Andhra Pradesh rules in force. The Under Graduate admissions are made transparently and strictly adhering the rule of reservations and in the order of merit of the qualifying examinations. Student help desks are setup for BA, B.Com and B.Sc courses separately to guide and counsel to

choose the right course. The affiliating university conducts YVUPGCET and as per the ranks and their options, the students are given PG admissions duly following the rules of reservation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Webpros, the office automation system makes the administration of the institution easy. The system has a network that facilitates the availability of information related to administration which is available online for stake holders and maintains transparency. As it has been in the practice paperless office and paperless communication system is being continued. The implementation of e-governance in the administration is done so meticulously that all the reports like AQAR, AISHE, ARIIA, etc., are submitted on time.
Finance and Accounts	A periodical audit system is adopted for monitoring the financial matters and financial situation of the institution and the regular audit is done. The audit reports are certified by the auditors and the audited account statements are placed before the governing body for the approval.
Student Admission and Support	Soon after the plus 2 results are out all the information regarding UG programmes and courses is made available on the official website of the college so as to make it accessible for the aspiring students to choose the right course. Applications are invited and admissions are made duly following the norms and reservations stipulated by the authorities. Separate student help desks are setup to guide and counsel the students. The details of admissions are uploaded on the 'Jnanabhoomi', a digital platform for smooth implementation of education system and student support and welfare programs such as fee reimbursement and scholarships.
Examination	The examination committee monitors the examination system in the college. Academic calendar depicting the schedule for internal assessment including internal examinations is uploaded on the college website well in

advance. The internal assessment is undertaken in transparent manner and evaluation is done meticulously. The internal marks are uploaded on time to the university. The examination committee also ensures the smooth conduct of practical examinations and the university examinations. The career guidance and placement cell uses social media champion (SMC) to inform the students about campus placements and competitive examinations. The communication and information on examinations are governed online electronically.

Planning and Development

E-governance is implemented in all areas of academics and administration of the institution in their operation. The IQAC prepares plans for e-governance of academics. All the members of the faculty are provided with the desktops with internet and wifi facility. Academic plans and activities are recorded and uploaded on the Webpros, the college automation software for e-governance, submitted to the IQAC online regularly. The IQAC maintains the consolidated records of all the faculty and keep it ready for retrieval as and when it is needed by the authorities.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	P.VENKATA PAVANI	"Application Oriented Mathematical Sciences" (AOMS-2020)	Dept of Mathematics, YV University	500
2020	T.PRAVALLIKA	"Application Oriented Mathematical Sciences" (AOMS-2020)	Dept of Mathematics, YV University	500
2020	DR.S.NAGENDRA	"Sustainable Agriculture in India : Issues and Challenges"	Dept of Economics, YV University	300
2020	B.SAILAKSHMI	"Sustainable Agriculture in	Dept of Economics, YV	300

		India : Issues and Challenges"	University	
2020	C.AYYAVARAPPA	Buddhism and it's influence on Ambedkar.	Dept of History, YV University	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on Situational Demand-How to Create It Among Students, by D. Balaji, B.Tech., MBA., Relationship Manager, Microsoft Solutions, Hyderabad	NIL	06/11/2019	06/11/2019	25	Nil
2019	FDP on 'Mathematics, A Base for Multi Disciplines' By T. Rami Reddy, Ass t.Professor, Department of Humanities and Sciences, Chaitanya Bharathi Institute of Technology, Proddatur	NIL	23/11/2019	23/11/2019	38	Nil
2020	FDP on Be Profficient and Be A	NIL	03/01/2020	03/01/2020	35	Nil



Teacher By  
A.Harinath  
, Lecturer  
in  
English,  
DAW Degree  
College,  
Proddutur

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Technology assisted teaching and Virtual learning through ICT tools organised by SBVR Degree College, Badvel, YSR Dist, AP.	11	25/05/2020	29/05/2020	5
FDP on Art of Writing Publishing Research Paper and Application of Statistical Tools organised by Auroras Degree and PG College, Hyderabad.	1	27/05/2020	28/05/2020	2
FDP on Fundamentals of writing a Research Paper organised by ICBM School of Bussiness Excellence, Hyderabad.	1	29/05/2020	29/05/2020	1
FDP on Synergia to Revitalize, Reform, and Refresh Ourselves as Agents to Ensure Quality	18	01/06/2020	07/06/2020	7

Education." organised by Dept of Bussiness administration, Auxilium College, Vellore and VIT-AP.				
FDP on Physics of Materials organised by Kalasalingam Academy of Research and Education, Tamilnadu.	2	08/06/2020	14/06/2020	7
FDP on Basic yoga Techniques and Meditative Practices organised by Dept of Languages, T.John College, Bengaluru.	5	13/06/2020	13/06/2020	1
FDP on Learning English as a second language- Methodologies for aquiring proficiency ogranised by Rise Krishna Sai Group of Institutions, Ongole, AP.	6	18/06/2020	19/06/2020	2
FDP on e-Learning Management System ogranised by Yogi Vemana University, Kadapa, AP.	5	29/06/2020	01/07/2020	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Public Provident Fund (PPF) scheme, Free Transportation and Health Care.	Public Provident Fund (PPF) scheme, Free Transportation and Health Care.	Free Transportation and Health Care.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular financial audits are undertaken both internally and externally. Internal audit is done by the office of the institution and the external audit by the appointed auditors. The audited statements are placed before the governing body for the necessary approval and to forward the statements of account to the higher authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

00

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	APPOINTED QUALIFIED AUDITORS	Yes	ADMINISTRATIVE OFFICE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Introduction of teachers to the parents in the meeting. 2) Feedback from the parents on their wards performance and suggestions for further improvement. 3) Online teachers contact with the parents about staying home and staying safe during the Covid-19 lockdown period- 2020.

6.5.3 – Development programmes for support staff (at least three)

1) Refresher Program on Office Administration 2) Orientation Program on MS-Office 3) Office e-governance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Certificate courses for enhancement of employability skills 2) Campus maintenance duly following Covid-19 protocols during university examinations 3) Sustained Quality Education

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on Situational Demand-How to Create It Among Students, by D. Balaji, B.Tech., MBA., Relationship Manager, Microsoft Solutions, Hyderabad	06/11/2019	06/11/2019	06/11/2019	25
2019	Swacha Bharath Summer Internship (SBSI-2.0)	21/07/2019	21/07/2019	30/07/2019	30
2019	Seminar on 'Jal Shakti Abhiyan- A Platform For Water Conservation And Management (Avenues For Research And Startups).'	24/08/2019	24/08/2019	24/08/2019	500
2019	Bridge Courses	18/06/2019	18/06/2019	19/06/2019	110
2020	Student Skill Development Program on Personal Development, Campus Recruitment, Training, and Soft Skills By C.Amarnath, M.Tech	27/01/2020	27/01/2020	27/01/2020	350
2019	Freshers Day, Orientation and	20/07/2019	20/07/2019	20/07/2019	1019

	Induction				
2019	Guest Lecture on Phonetics by S.Chand Basha, Lecturer in English, SKR SKR Womens Degree College (A), Kadapa.	02/08/2019	02/08/2019	02/08/2019	80
2019	Selfie with Guru Campaign	16/07/2019	16/07/2019	16/07/2019	960
2019	Six Certificate Courses for skill development in association with APSSDC	01/07/2019	01/07/2019	21/03/2020	249
2019	FDP on Be Profficient and Be A Teacher By A.Harinath, Lecturer in English, DAW Degree College, Proddutur	03/01/2020	03/01/2020	03/01/2020	35

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
YSR Kishori Vikasam -Phase III (ICDS Department) - Peer Education	29/01/2020	29/01/2020	240	60
Women Empowerment- Role of Girl Students	23/07/2019	23/07/2019	350	Nil
Kishori Vikasam -	15/10/2019	15/10/2019	300	60

Adolescent Girls' Welfare Program				
Police-Mahila Mitra : Awareness Program on Women Protection Rights and Welfare	18/12/2019	18/12/2019	330	Nil
National Girl Child Day- Inequalities Girls Face In Society and the Girl Child Rights	24/01/2020	24/01/2020	300	50
YSR Kishori Vikasam Phase-III Propagation in Schools	31/01/2020	31/01/2020	42	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Various eco friendly programmes are organised such as Jal Shakthi Abhiyaan, Six Week Plastic Waste Management Campaign Under Swachatha Hi Seva program, Nursery Management, Tree Plantation Programme, Seminar on Let us Pledge to Eradicate Plastic, Awareness Rally on Plastic Waste Management to promote environmental consciousness and sustainability in the area. The Jal Shakthi Abhiyan was intended to sensitise the students on water saving, water conservation and water resource management through a campaign on 27th July, 2019. A seminar on Jal Shakti Abhiyan- A Platform for Water Conservation and Management (Avenues for Research and Startups). 'was organised on 24th August, 2019 by the NSS and the NCC. A Six Week Plastic Waste Management Campaign was undertaken by the NSS volunteers in various schools of Kamalapuram Mandal propagating 'Let Us Pledge to Eradicate Plastic' under the Swachatha Hi Seva Program during 11th September to 27th October, 2019. Alternative energy initiatives are being adopted through solar energy producing panels which are already setup and energy saving initiatives are practiced erecting LED bulbs, LED Monitors, LED Projectors, etc.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	9
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	9
Scribes for examination	Yes	2
Special skill development for	Yes	9

differently abled students

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	11/06/2019	1	FDP on Situational Demand-How to Create It Among Students, by D. Balaji, B.Tech., MBA., Relationship Manager, Microsoft Solutions , Hyderabad	Capacity Building	25
2019	1	Nil	30/06/2019	1	MOU with Andhra Pradesh State Skill Development Corporation (APSSDC)	Capacity Building	1200
2019	1	Nil	01/07/2019	60	Six Certificate Courses for skill development in association with APSSDC	Employability	249
2019	Nil	1	21/07/2019	10	Swacha Bharath Summer Internship (SBSI-2.0) of Ministry of Youth	Capacity and Building Employability	30

					Affairs Sports, Government of India to the NSS Volunteers.		
2019	1	Nil	01/08/2019	1	MOU with Dept of Computers, Gurukulam Degree College, Siddavatham, YSR Dist, AP.	Capacity Building	210
2019	1	Nil	02/08/2019	1	Guest Lecture on Phonetics by S.Chand Basha, Lecturer in English, SKR SKR Womens Degree College (A), Kadapa.	Academic Engagement	80
2019	1	Nil	23/11/2019	1	FDP on 'Mathematics, A Base for Multi Disciplines' By T. Rami Reddy, Asst.Professor, Department of Humanities and Sciences, Chaitanya Bharathi Institute of Technology, Proddatur	Capacity Building	38
2020	1	Nil	27/01/2020	1	MOU	Skill D	690



			020		with CSEC Computer Education Private Limited, Chennai, Kadapa Branch	velopment t	
2020	1	Nill	04/02/2020	1	MOU with Dept of Comput ers, Spirits Degree College, Kadapa, YSR Dist, AP .	Capacity Building	210
2020	1	Nill	05/08/2020	180	Field Projects: M.Com, M.Sc and B.Sc.	Skill d velopment t	122

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar with code of conduct for students	10/06/2019	<p>The Code of conduct and discipline for students is adopted from the code of discipline of the Law 44 in Chapter XIII of the Laws of the University.</p> <p>General rules and regulations to students are appended to prospectus and academic calendar displayed on notice boards and website. Parents are sensitized about the code of ethics and responsibilities for their children actions. Students and parents declaration are taken at the time of admission.</p> <p>Human Values and Professional Ethics for teachers are adopted based on the code of ethics of the Law 22(c) in Chapter XIV of the Laws of the University.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day of Yoga-2019	21/06/2019	21/06/2019	350
Awareness Program on "Zoonosis" - Care for animals	06/07/2019	06/07/2019	275
Guru Poornima-Selfie with Guru	16/07/2019	16/07/2019	1007
Freshers Day-Orientation and Induction Program	20/07/2019	20/07/2019	1019
Women Empowerment- Role of Girl Students	23/07/2019	23/07/2019	342
Teachers Day Celebration	05/09/2019	05/09/2019	647
World Students Day	15/10/2019	15/10/2019	626
National Consumers Day	24/12/2019	24/12/2019	319
National Girl Child Day- Inequalities Girls Face In Society and the Girl Child Rights	24/01/2020	24/01/2020	365
Propagation of Art of 'Controlling Adolescent Emotions and mood swings' In Schools	31/01/2020	31/01/2020	62

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Eco-Club, headed by the faculty of the Department of Botany, in association with NSS, creates an eco-friendly atmosphere in the College campus by taking many initiatives including plant nursery, tree plantation, rain water conservation, disposal of waste, plastic free campus, vermin compost pits, energy saving practices, eco-friendly awareness programs, etc. The initiatives, that are taken by the institution to make the campus eco-friendly, are: 1) Glistening Expansion of Greenery: The campus is full of greenery with neem trees, plants, nursery and park. Continuous care is taken to maintain and enhance glistening expanse of greenery in the College campus. 2) Conservation of Rain Water: A seminar on Water Conservation and Management under Jal Shakthi Abhiyan, Department of Drinking water and Sanitation, Ministry of Jal Shakthi, Government of India, was conducted and deliberated the ways and means of rain water harvesting, water conservation and the methods of rationale utilisation of water. Soak pits are dug in the campus for harvesting of rain water so as to make it percolate into ground increasing ground water level. The result of which abundant drinking water and adequate water for irrigation are available in the College campus. Water drip system is used for best utilisation of water. 3) Disposal of Waste: The College campus is free from plastic. 'Let us Pledge

to Eradicate Plastic' is the theme of the seminar conducted under Swachatha Hi Seva Campaign, Ministry of Drinking water and Sanitation, Government of India, so as to inculcate 'Swachatha or Sanitation for Cleanliness is only Service,' in the minds of the students and participants. The pledge is not only sworn to keep the campus clean and tidy and but also publicized in all the schools in the Mandal. The activity of disposal of waste has prompted to setup vermin compost pits and the compost is used for the healthy growth of trees and plants in the campus. Paperless system in the office is already introduced by the management to encourage zero waste premises. 4) Saving Means Producing Energy: The institution is taking many measures to promote energy efficiency and conserve energy. Saving of 20 per cent of energy is achieved by power saving LED lighting and utilising 5-star electrical appliances adhering to Bureau of Indian Standards (BIS) and Energy Conservation Building Codes (ECBC) and norms. 5) Green Energy: Renewable eco-friendly solar energy is produced through solar energy producing panels which are already setup in collaboration with APSSDC.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - I Title of the Practice: REACH THE STUDENTS PROGRAM: INITIATIVES TO ALLAY COVID FEARS AND ALLEVIATE EXAMINATIONS ANXIETY IN STUDENTS THROUGH SOCIAL MEDIA CHAMPION AND ONLINE CLASSES** The Context: The Yogi Vemana University postponed the university examinations due to Covid-19 lockdown. The lockdown started with one day Janatha Curfew on 22 March, 2020 and then clamped a complete lockdown to beat Coronavirus Pandemic. It was a sudden and unexpected phenomenon for students who were seriously preparing for the examinations. Staying indoors for an entire day 24/7 is a bitter experience in life. The Covid-19 caused a rise in fear, anxiety, stress, and depression among the students. Hyperactive media communication and falling ill by the near and dear added fuel to the mood disorders among students. In this context the programme 'Reach the Student' is conceived to allay Covid fears and anxiety among students through SMC and online classes. Objectives: To encourage parents and teachers help students to overcome the distress of Covid-19 lockdown. To motivate students to best utilise the lockdown period. To convince students to stay home and stay safe, maintaining social distancing. To help students be prepared for exams through study planner on CSSRIS@Telegram and conducting online classes. The Practice: Keeping all the impacting factors in mind, to reduce the ill effects of the Covid-19 crisis and to best utilise the lockdown period, the IQAC conducted an online meeting with the stake holders and resolved unanimously to derive and adopt a suitable plan that alleviate the scary mood swings and continue to concentrate on their preparations for examinations. Students are motivated and convinced that the lockdown is blessing in disguise and it is the time for self-discovery. The program 'Reach the Students' is implemented for helping and guiding the students. The concerned faculty prepared the daily revision study planner, and made it accessible on the CSSRIS@Telegram and the SMC to continue to prepare well for the examinations. All the students of the institution and the other institutions under the university area are advised to subscribe CSSRIS@Telegram and follow the study schedule regularly and be in touch with the concerned faculty for any help. Teachers have had constant touch with the students and parents and motivated them to convert the crisis into opportunity. The students are also encouraged to do free online courses offered by various national and international institutions. The students are advised to follow the diet planner to keep themselves healthy and enhance their immunity. Students are encouraged to apply for internships and to attend webinar. The student and the teacher online surveys are conducted using Google forms to know their daily routine so as to help them with recommendations in staying home, staying safe and best utilisation of lockdown time. Obstacles and strategies: The clamping of

lockdown was a sudden happening that caused confusion in the minds of all the students, the parents and the faculty. The non-computer science faculty have had less knowledge on organising and conducting online classes via Zoom, Go To Meeting, Cisco Webex, Google Meet, etc. The help of the department of computers and the alumni has been taken for organising and conducting online classes. One of the members of the alumni has recommended the use of Telegram App for easy communication with the stake holders and the students. Another obstacle is that there are some students who are the habitants of non-coverage network area and many of the students do not have smart phones that caused inconvenience to hold online classes and to send communication to the feature phone holders. Audio conferences and personal calls are used for online classes with the students of non smart phone holders. Impact: The SMC including the CSSRIS@Telegram are vibrant useful tools in motivating and encouraging the students in continuing their preparations for examinations and research work besides doing online courses and rendering community services in their areas. The results in the university examinations, publications and participation in webinars, quizzes, etc have proved that the initiative has paid the desired dividend. The practice has improved human relations among the stakeholders. The students' organising skills on the online programs are improved. The teachers have developed the handling and operating skills of electronic gadgets. The students and the faculty have maintained their good health and they have learnt the art of encountering the crises and developed the crisis management skills. BEST PRACTICE - II Title of the Practice: RURAL DEVELOPMENT OUTREACH INITIATIVES: STUDENTS GAIN REAL TIME EXPERIENCE AND RENDER SERVICES TO UPLIFT AND BRING CHANGE IN THE LIVES OF VILLAGERS. The Context: The mission of the institution is to provide the best quality education to the rural and less privileged students. The quality education in the institution has two fold process, academic excellence and social service. The social service includes outreach activities of the students to involve in the rural development through community service. Learning requires the activity and the students should be exposed to some form of stimulation to acquire practical knowledge and real time experience. It is in this context the practice 'Rural Development Outreach Initiatives: Students Gain Real Time Experience and Render Services to Uplift and Bring Change in the Lives of Villagers,' is considered. Objectives: To study the village profile and find out its needs. To develop linkages between the villages and the institution for mutual benefit. To sensitise the villagers about waste management and water conservation and the best use of the available natural resources. To encourage the youth participate in blood donation camps and community service. The Practice: The practice of outreach activities has begun with Swachh Bharat Summer Internship-2.0 (SBSI), the first, a 10day, 50hour program conducted from 21st to 30th July, 2019 at Gangavaram Village in Kamalapuram Mandal, YSR District, AP. The prime objectives of the SBSI include impart training on information, education and communication on waste management in the village. As the pre-requisite of thirty student member internship program, all the stakeholders of the village are contacted and sought their cooperation for implementation of the program. The activities such as formation of teams and survey, know the village, meeting with the teachers, students and stakeholders explaining the promotion of the 3Rs - Reduce, Reuse and Recycle of waste, door to door campaign on solid and liquid waste management, waste collection and cleanliness drives, biodegradable and non-biodegradable waste segregating, encouraging composts pits, plastic free village campaign, interactive sessions with women and villagers and cultural activities like street plays are the important activities undertaken during the internship program. 'Save and Conserve Water Campaign' under the Jal Shakti Abhiyan was undertaken in the village. The student volunteers administered oath 'Let us Pledge to Eradicate Plastic' during the Swachhata Hi Seva campaign in schools. List of student blood donors is prepared and blood donation camps are organised and encouraged donating blood to the needy. Students rendered services to the

people of the area distributing masks and sanitizers, propagating Covid protocols and encourage them to be courageous to face the pandemic during lockdown period. The other important outreach activity of the students is the propagation and educating the school students about coping with controlling adolescent emotions and mood swings under the YSR Kishori Vikas Phase-III program. Obstacles and strategies: There are very few obstacles note worthy which hindered village development outreach and community service activities. The stipulated hours of the internship is limited and which is insufficient for achieving the set goals of SBSI and therefore, spent more time to take up the activities in the village. People are busy with agricultural activities during the day except mornings and evenings. The volunteers tried their level best to meet all the people at their convenient time through personal meetings, encouraging street play, etc. Open defecation is still prevailing inspite of the repeated meetings with the people. The village problems are brought to the notice of the officials regarding roads, toilets, etc., but attending problems has been slow for obvious reasons. Scattered garbage heaps are common site in the villages. Organised garbage compost pits needed to be restructured on scientific lines to solve the problem. On the whole the cooperation of the surpanch, ward members, school head master, teachers, self help groups, students, and youth made the initiatives productive and helped in accomplishing the objectives of the initiatives of outreach practices. Impact: Students got familiar with the village life and realised social service is the integral part of life. The participation and rendering services during the first phase of lockdown make the students learn disaster management skills. The effective propagation and teaching skills in implementation of YSR Kishori Vikas fetched the award rewarding the student peer group trainers. The initiatives on waste management and water conservation campaigns had positive impact on villagers. It is proved outreach activities of NSS volunteers and students have brought the considerable change and transformation in villages. In a nut shell, the perception of the villagers has changed on the waste management, water conservation, dealing with the children with their mood swings, Covid protocols and boosting immunity, etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.cssrandsrrmdc.org/page.php?slug=igac>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The holistic vision of the institution is to bring the positive change in the lives of rural, socially and economically backward students by providing them the best quality education and imparting employability skills to make them globally competent for employment and entrepreneurial opportunities. The total student strength of the college is 1,335. Majority of the students of the college that is 75.28 per cent of the total strength are belonging to lower strata of the society and out of the total, 874 are woman students with the lion's share of 65.47 per cent. Out of the total strength, 407 are SC and ST students accounting for 30.49 per cent. The strength of the other backward caste students is 462 having the share of 34.61 per cent, the minorities students are 136 accounting 10.19 per cent and other category constitute only 24.72 per cent with the strength of 330 and out of the total 09 students are the persons with disabilities. It is a continuous endeavour of the institution to provide the students of all the categories with all the encouragement and support by setting up the committees and involving them in the student supporting committees and cells to help by themselves. There are a number of committees and cells setup to accomplish priorities of these backward students.

SC/ST Committee, OBC Committee, Minority Committee, Women Empowerment Cell, Women Grievance Cell and Women Protection Committee, Grievance Redressal Cell, Student Council, Student Support Cell, Games and Sports Committee, Career Guidance and Placement Cell, Alumni Association Council, Disability Resource Centre, etc are constituted regularly at the beginning of every academic year for the welfare and betterment of the respective sects. The SC and ST students are encouraged to join SC/ST committee and the committee helps and assists these students in all aspects for boosting their strength and eliminating their weaknesses. The OBC and the Minority committees are setup for the encouragement, support, help and assistance to their students. The Women Empowerment Cell caters to the needs of women students in all aspects of empowering women. The Disability Resource Centre offers all sorts of support services based on the needs of student's disabilities. The need based clubs are formed by the students according to their participation in the activity. To mention a few, games and sports club, cultural club, eco-club, consumer club, etc. The achievements of the games and sports club are quite admirable as the sports persons won a number of medals to their credit. Career Guidance and Placement Cell and Alumni Association Council help in enhancing employability skills and placement opportunities. Women Grievance Cell and Women Protection Committee and Grievance Redressal Cell address the grievances if any and take all the necessary steps to protect the rights of women students. The student council acts as the catalyst and bridge between the management and the students. All these committees, cells and clubs lays the strong base for the students accomplishment of their set goals and hence, these initiatives make the college a distinctive institution.

Provide the weblink of the institution

<http://www.cssrandsrrmdc.org/page.php?slug=iqac>

### **8.Future Plans of Actions for Next Academic Year**

1) The first future plan of the institution is to give emphasis on to the research, Innovation and development to facilitate the promotion of entrepreneurship among the students and the encouragement of start-ups. 2) The second future plan of the institution is to plan suitably for further strengthening of the office administration choosing more useful office automation system software to meet the present and future needs of the office management. 3) The third future plan of the institution is to strengthen the alumni association by inviting more members to join so as to seek active involvement in accomplishing much more sustainable quality education and making the institution a premiere one in the area. 4) The fourth future plan of the institution is to conduct Green Campus Audit by constituting Green Audit Committee. 5) The fifth future plan is that further strengthening of the ICT network for adopting blended teaching that includes both the offline and online classes to meet the unforeseen expected second, third and fourth wave of Covid-19.